

Governors State University

Student Affairs and Enrollment Management: Reaching Vision 2020

Focus Area: Career Services and Graduate Student Programming

Leader(s): Darcie Campos

Implementation Year: 2015 -2016

GOAL 5: Develop new strategies that are specific to meeting the career development needs of the graduate student population.

Objective 1:	Connect and collaborate with faculty, staff, and campus/community organizations that provide career services for graduate students.
Action Items	<ul style="list-style-type: none">• Partner with student club leaders to create and co-sponsor programming of interest to graduate students each semester (OCS Staff) -Collaborate and co-sponsor a Student Teacher Workshop with current GPN student president. (Cynthia)
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	
Responsible Person and/or Unit (Data collection, analysis reporting)	*Please note: Some action items may have specific staff members leading the efforts, but we will all work as a collective team to meet the objectives for our yearly goals.
Milestones (Identify Timelines)	
Desired Outcomes and Achievements (Identify results expected)	

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Objective 2:	Increase the number of programmatic offerings and services offered to graduate students to meet their specific needs.
Action Items	<ul style="list-style-type: none"> • Create and promote a Leadership Speaker series for graduate students to increase their knowledge of their academic field in the workplace. (GPN members, Matt, Darcie) • Create and promote an OCS volunteer program for graduate students to increase their knowledge of event planning, networking and communication skills (Cynthia and anybody else who wants to 😊) • Reflect on last year’s survey data to identify areas of interest.
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	
Responsible Person and/or Unit (Data collection, analysis reporting)	*Please note: Some action items may have specific staff members leading the efforts, but we will all work as a collective team to meet the objectives for our yearly goals.
Milestones (Identify Timelines)	
Desired Outcomes and Achievements (Identify results expected)	

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Objective 3:	Create guides and handouts focused on graduate student career issues and career center website resources specific to graduate students.
Action Items	<ul style="list-style-type: none"> Develop guides and online resources to address some of the following areas below: Examples: the academic job search, jobs outside of academia, postdoctoral positions, preparing professional materials, interviewing and negotiating, networking, professional associations, financial aid resources, marketing your skills, university wide resources, international students and relocations, and life changes and transitions. (Matt/Darcie)
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	
Responsible Person and/or Unit (Data collection, analysis reporting)	*Please note: Some action items may have specific staff members leading the efforts, but we will all work as a collective team to meet the objectives for our yearly goals.
Milestones (Identify Timelines)	
Desired Outcomes and Achievements (Identify results expected)	

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Objective 4:	Increase the utilization of the graduate student information center blackboard site.
Action Items	<ul style="list-style-type: none"> • Continue to oversee the blackboard site and add important resources for graduate students including but not limited to; guides, links, documents, graduate assistant openings, capstone information, etc. (Matt, Darcie) • Promote shell and upcoming events at graduate student orientation and open houses
Indicators and Data Needed (Measures that will appraise progress towards the strategic objective)	Distribute annual survey (regarding student interest in programing, best times for programs, etc.; with our without prize/giveaway) to estimate the total number of students utilizing the shell.
Responsible Person and/or Unit (Data collection, analysis reporting)	*Please note: Some action items may have specific staff members leading the efforts, but we will all work as a collective team to meet the objectives for our yearly goals.
Milestones (Identify Timelines)	
Desired Outcomes and Achievements (Identify results expected)	